

Information Change Form: Pension (For Retired Members)

This form is to be completed by retired members only if there is a change in the information below.

Pension Plan Member Information

Name: _____
Last name First name Middle initial

SIN: _____
For identification purposes

Check the applicable box and complete the section to indicate your change in Pension information

Address and/or Contact Information Change

New Address and Contact Information:

Address: _____
Street number and name Town/City Province Postal code

Phone Number: _____ E-mail: _____

Effective Date of Change: ____ | ____ | ____
DD MMM YYYY

Former Address and Contact Information:

Address: _____
Street number and name Town/City Province Postal code

Phone Number: _____ E-mail: _____

Income Tax Deduction Change

*The Canada Revenue Agency (CRA) requires that Income Tax be deducted from your Pension benefits. The amount of Income Tax deducted from your monthly Pension must be **equal to or greater than** the amount required by CRA. Amounts greater than the amount required by CRA are referred to as Additional Income Tax.*

- Please deduct Additional Income Tax from my Pension benefit in the amount of \$ _____ per month.
- Please change the amount of Additional Income Tax currently deducted from my Pension benefit to \$ _____ per month.
- Please deduct a lump sum amount of \$ _____ per month for Income Tax.
- Please deduct _____ % of my monthly Pension benefit per month for Income Tax.

Banking Information Change

For direct deposit into a chequing account, please attach a **VOID CHEQUE**. For direct deposit into a savings account, please attach a **STATEMENT** from your financial institution confirming the account number and the bank branch and transit numbers.

Authorization for Direct Deposit (in Canada)

I authorize HEB Manitoba to deposit all future Pension payments on the due date using the information hereby provided.

Member Signature: _____ Date Signed: ____ | ____ | ____
DD MMM YYYY

Please return this form and applicable supporting documents to:

HEB Manitoba
 900-200 Graham Avenue Phone: (204) 942-6591
 Winnipeg, MB R3C 4L5 Toll-free: 1-888-842-4233

HEB Manitoba Use Only

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